

BOARD OF DIRECTORS MEETING MINUTES  
 TUESDAY, JANUARY 23, 2018  
 HAMILTON STREET LARGE CONFERENCE ROOM  
 12:00- 2:00 PM



Presiding: Liza Seltzer

Present: Ana Lopez, Darlyne Bailey, Christine Reimert, Judy Faust, Nakia Stith, Lisa Farnin, Saul Epstein, Stacey Helmers, Bonnie Shuman, Ismael Alvarez, Kathy Jaffari, Arun Prabhakaran, Megan Balne, Kathy Foy, Leanne Wagner, Charmaine Smith Wright

Staff: Caroline Boyce, JoAnne Fischer, Joanne Solarz, Rosemarie Halt, Marianne Fray, Sara Jann, Karen Pollack, Lonnese Bodison

Guest: Rachael Gibson, Linshuang Lu, Nancie Zane

ITEM	DISCUSSION	ACTION
Welcome and Introductions – Liza Seltzer	Liza welcomed the Board and members introduced themselves. Liza also introduced Caroline Boyce, MCC’s interim executive director. Caroline spoke briefly about her background and her priorities while at MCC. Caroline is focused on preparing the organization for the incoming CEO.	
Consent Agenda*- Judy Faust <ul style="list-style-type: none"> <li>• November Board meeting minutes</li> <li>• EHS YTDS</li> <li>• MCC YTDS</li> </ul>	The consent agenda was presented. The Board suggested omitting the projected timing of agenda items in the meeting minutes.  Motion: Judy asked for a motion to accept the November 2017 Meeting Minutes pending the suggested edit.	Moved: Kathy J. Seconded: Christine All in favor Motion passes
FY17 Form 990* Presentation - Saul Epstein	The FY17 Draft 990 was presented. The recent merger was a factor in the 990 as all of Child, Home and Community’s FY17 activities and assets had to be included. The Board discussed the Finance Committee’s suggestion regarding tracking Board Member’s volunteer hours, particularly the time spent by officers. There were no material issues raised by the Finance Committee during their in depth review of the FY17 990.  Saul recommended acceptance of the 990 as presented.	All were in favor. None were opposed.

<p>Bringing Focus to the Big Issues - Rosemarie Halt</p>	<p>In the past year MCC has focused its policy efforts on protecting the Affordable Care Act and Medicaid. MCC’s policy forums continue to be successful and have positioned MCC nationally as an expert in home visiting. MCC continues to advocate for families impacted by the opioid epidemic. MCC works with the PA Campaign for Women’s Health on issues related to pregnancy and breastfeed accommodations. The main challenge moving into 2018 is tax reform and its impact on social services. CHIP has been reauthorized but MIECHV has not. MCC will focus on the reauthorization of MIECHV in the coming year. In PA there will continue to be budget cuts. Advocates were successful in getting a home visiting line item into the PA Budget for \$5 million last year and will again advocate for a line item in this year’s budget. MCC is encouraging Managed Care organizations to pay for services provided to their constituencies by MCC. The MCC Spring Policy forum will focus on workplace issues for women and families.</p>	
<p>Strategic Plan*- Strategic Planning Committee</p>	<p>Linshuang reviewed the strategic planning process to date. Marianne presented the updated vision, mission and guiding principles. MCC’s core values have not changed. Karen presented the highlights of priority one: excellence in design delivery and impact of programs. Karen noted streamlined language of the plan. Liza presented priority two: sustainability through diversification of revenue. This priority includes a comprehensive and innovative donor strategy. Phyllis presented priority three: Capacity Building for Organizational Effectiveness and Leadership.</p> <p>The group discussed the compelling components of the plan and any remaining questions about the plan. The group discussed the importance of co-creation of partnerships and creating equitable partnerships and suggested updating the language of engaging in “collaborative partnerships.” The group also suggested updating the language regarding “grow and diversify” donor base.</p> <p>Motion: Liza asked for a motion to approve the strategic plan, including the minor edits, as presented.</p>	<p>Moved: Kathy J. Seconded: Saul All were in favor. Motion passes.</p>
<p><i>Celebrating Mothers</i> – Jessica Borger &amp; Christine Reimert</p>	<p>Liza announced that Jane Barr Horstmann has resigned as member of the MCC Board and as Chair of the <i>Celebrating Mothers</i> Committee. Jessica will move forward without a chair of the committee. MCC is one-third of the way to its fundraising goal for the event. While we are on track based on last year’s event, the new venue allows for many</p>	

	<p>more attendees and sponsorship opportunities. The electronic invite was sent out and is available on the MCC Board Portal. The Board can help makes the event successful by soliciting for auction items. The group discussed opportunities for strategically engaging new attendees and build a pipeline.</p> <p>Christine shared an update on the wine rack component of the event and provided tips for soliciting donations for the event.</p>	
<p>Nominations &amp; Elections- Arun Prabhakaran</p>	<p>The nominations committee met and discussed the status of the current board leadership and priorities for board membership moving forward. With 3 directors rotating off the Board, one director not seeking re-election and one resignation there will be 22 directors at the end of FY17. The Board is seeking expertise in finance, fundraising and individuals with medical backgrounds. The governance committee will make some recommendations regarding the timeline of onboarding new candidates as it relates to the onboarding of the new CEO. Arun noted that he and Keith Daviston are now employed by the Philadelphia District Attorney’s Office, so they are having an Ethics Committee review of their roles on the MCC Board of Directors. The group discussed the potential timeline options.</p>	
<p>MCC Updates- JoAnne Fischer &amp; Caroline Boyce</p> <ul style="list-style-type: none"> <li>• CEO Search Update</li> </ul>	<p>Rachael Gibson from Raffa Consulting was introduced. Rachael has over 15 years of experience in organizational development specifically in working with organization with long tenured or founding leaders. Rachael is currently focusing on getting to know the culture at MCC and facilitating the search committee activities. Rachael will work with the search committee and the executive team through the selection and offer process and work to set up a leadership contract between the Board of Directors and new CEO. There is a draft position profile, which the committee is currently editing. The search should be launched within the next two weeks. There will be a 4-8 week window of outreach and screening. Interviews could begin late March- early April. Ideally a candidate will be identified by May assuming there are sufficient candidates. Rachael noted that the applicants are confidential throughout the entire process. Leanne identified the committee members.</p>	

Adjourn- Liza Seltzer	Motion: Liza asked for a motion to adjourn	Moved: Ismael Seconded: Darlyne All were in favor. Motion passes
-----------------------	--	---