

Maternity Care Coalition - Philadelphia, PA
Interim Executive Director

Maternity Care Coalition seeks an Interim Executive Director to serve for a period of 6 to 9 months, beginning during the 4th quarter of 2017.

MCC strives to create a caring and diverse staff in a flexible work environment.

BACKGROUND AND CONTEXT

Since 1980, Maternity Care Coalition has assisted more than 100,000 families throughout Southeastern Pennsylvania, focusing particularly on neighborhoods with high rates of poverty, infant mortality, health disparities, and changing immigration patterns. We know that a family's needs change as they go through pregnancy and their child's first years, and we offer a range of services and programs for every step along the way.

The mission of Maternity Care Coalition is to improve maternal and child health and well being through the collaborative efforts of individuals, families, providers, and communities. Our current efforts are focused on Southeastern Pennsylvania and we intend to expand our geographic reach.

We accomplish our mission with a staff of 150 and a network of volunteers, providing pregnant women, new parents and their families with critical support, education and access to resources. Our programs provide services in the fields of home visiting, early childhood education, breastfeeding advocacy and support, public policy, research, and safe sleep education. Each year we reach more than 5,000 families with a budget of over \$11 million in FY2018.

More details on our programs, outcomes, and finances may be found on our website: www.maternitycarecoalition.org.

The Board and Staff of Maternity Care Coalition have recently completed a review of the organizational structure in collaboration with a consulting team from COMPASS (compassprobono.org) and implementation of the new structure is nearing completion. The organization has a history of completing a strategic plan every 3 to 5 years and is currently engaged in an exhaustive planning process involving staff, board, and key constituents. The strategic plan will be presented for approval at the January 2018 Board meeting.

The current Executive Director, JoAnne Fischer, will be retiring after 28 years of exemplary service to Maternity Care Coalition. In preparation for identifying a permanent successor for JoAnne, the Board is seeking an Interim Executive Director to maintain the momentum of the organization through this transition.

SPECIAL TASKS IN THE INTERIM PERIOD

- Complete the implementation of the revised management structure and monitor its performance.
- In collaboration with Board Committees, develop and monitor performance for strategic plan metrics, and the annual impacts and outcomes.
- Support the Executive Team, and monitor and boost staff morale throughout the transition.
- Supervise the 4 vice presidents and the Executive Coordinator.
- Oversee finances, operations, and resource development within the scope of responsibility of the 4 vice presidents.
- Maintain regular communications with staff, Board, and key constituents throughout the interim period.

EXPERIENCE/SKILLS

- Demonstrated change management skills.
- Broad executive and administrative skills in the not-for-profit sector
- Knowledge and experience in Maternal and Child Health or Early Childhood Education a plus but not required
- Strong communication skills as exemplified by candid communications with the Board, and ability to listen and assess agency issues
- Ability to provide assurance to funders, staff, and constituents during interim period
- Prior experience in interim leadership preferred.
- Bachelor's degree required, with an advanced degree in public health, social work, and/or management desirable.

EXPECTED TENURE

The start date for the Interim Executive Director is flexible, depending on availability of the successful candidate, but not later than January 1, 2018. It is expected that the Interim period will end during the 3rd quarter of 2018 and the successful interim candidate will not be eligible to apply for the full-time, permanent position

HOW TO APPLY

Please submit your resume and cover letter to the Chair of the Transition Team prior to the ***October 15, 2017 deadline***:

Leanne C. Wagner
113 Banbury Way Wayne, PA 19087
leannewagner@gmail.com